

ATTACHMENT D

CULTURAL RESOURCE INVESTIGATIONS - REPORT GUIDELINES

INTRODUCTION

The following is intended to serve as a guide for structuring survey, evaluation, and mitigation reports of cultural resource investigations conducted in American Samoa in compliance with Section 106 of the National Historic Preservation Act of 1966, as amended. Though all elements of the outline must be included in every report, the level of detail in particular sections may vary with the level of the investigation.

REPORT OUTLINE

- I Cover Page
- II Title Page
- III Abstract
- IV Table of Contents (Include lists of figures, tables, and plates.)
- V Introduction
- VI Environmental Setting
- VII Historical and Prehistoric Background
- VIII Research Design
- IX Methods
- X Findings
- XI Conclusion
- XII References Cited
- XIII Appendices

REPORT CONTENTS

- I Cover Page
 - A. Title of report including name and location of area(s) of potential effect(s).
 - B. Author(s)/Principal Investigator(s), organizational affiliation, address, and phone number.
- II Title Page
 - A. Title of report including name and location of area(s) of potential effect(s).
 - B. Author(s)/Principal Investigator(s), organizational affiliation, address, and phone number.
 - C. Name, address, and phone number of client.

- D. Lead Federal/ASG agency and contract/permit numbers.
 - E. Date of Report.

III Abstract

- A. Summarize the investigation's background and purpose
- B. Summarize the methods employed
- C. Summarize the results of the investigation
- D. Summarize the recommendations

IV Table of Contents

V Introduction

- A. Give project background.
- B. Identify the dates of the investigation and identify the principal investigator and supervisory personnel and give their qualifications.
- C. Describe the area of potential effect (project area) including a depiction of the area on an appropriate USGS quad.
 - D. Describe the purpose of investigation (compliance with Section 106)
 - E. Describe the scope of work.
 - F. Summarize the results of the investigation.
 - G. Identify the disposition of field notes, artifacts, and other associated documents.

VI Environmental Setting

Present a detailed environmental description of the project area focusing on its resource utilization potential and factors affecting the preservation of archaeological sites. Environmental reconstruction should include a discussion of how the ecological methods and techniques and data generated by prior studies were or may be used to model past environments.

- A. Describe what is known of local and regional Pleistocene and Holocene

environments and environmental processes.

- B. Describe the current environmental setting including: topography, soils, hydrology, geomorphology, geology, and biota.
- C. Assess the past and present land use and resource potential of the project area.

VII Historical and Prehistoric Background

Summarize what is known of the history and prehistory of the project area and its vicinity by reference to all relevant prior studies, available records, and informant interviews. The background should be of adequate scope to provide a context within which the historic properties previously documented and newly identified in the area of potential effect can be considered and the prior investigations evaluated.

- A. Describe what is known of the prehistory of the project area.
- B. Describe what is known of the history of the project area.
- C. Describe all previously documented historic properties within one kilometer of the boundaries of the area of potential effect.
- D. Discuss the distribution and temporal affiliation of previously identified historic properties.
- E. Discuss past and present land use in the project area.
- F. Assess the cultural resource potential of the project area.

VII Research Design

- A. Describe the purpose of the investigation with reference to compliance with Section 106.
- B. Describe the relevance of the investigation in terms of Territorial and regional research goals.
- C. Describe and justify the theoretical orientation of the investigation.
- D. Discuss the hypotheses and implications tested.
- E. Describe and justify the research strategy.

- F. Assess the strengths and limitations of the investigation.

IX Methods

Present a detailed description and evaluation of the field and laboratory methods and analytical procedures used in the investigation in terms of the research design. Discuss problems encountered in implementing the research strategy and their resolution. Describe and justify any modifications to the research design. Include samples of field and laboratory forms, photographs of work in progress, maps of areas investigated by various methods.

- A. Describe and justify all field methods. Include scaled location maps of all investigative units.
- B. Describe and justify all laboratory methods and special analyses.
- C. Describe and justify data collection and management procedures.
- D. Describe in detail all constraints on the investigation, e.g., limited access and poor visibility.
- E. Assess the adequacy of the methods employed in terms of the research objectives.

X Findings

Present a detailed description of the information collected and the data derived during the investigation

- A. Describe verbally and cartographically all historic properties identified in the area of investigation. Present, at a minimum, the following information for each property and each component feature in the body of the report:
 1. Site/feature number;
 2. Horizontal and vertical dimensions;
 3. A measured plan of each site and component feature - include locations of all investigative units, disturbance, topography, vegetation, soils, geological features, and section and elevation drawings, where appropriate;
 4. Site/feature setting, e.g., soils, topography, vegetation -
 5. Present site condition and integrity;

6. Formal site type; and
 7. Functional and temporal interpretation and cultural affiliation.
- B. Describe the results of each investigative and analytical method categorized by site, feature, and investigative unit. Include, at a minimum:
1. An inventory of all recovered material - include drawings and photographs when appropriate; and
 2. The results of the analyses of each class of recovered material and data categorized by analytical method and investigative unit;
- C. Include complete, updated American Samoa Site/Feature Survey Forms for all historic properties in the project area as an unattached appendix. These forms must incorporate the results of the reported investigation. No report will be accepted for review by the ASHPO unless these forms, including maps and drawings, are submitted with the report.

A. Project correspondence.

B. ASHPO Site/feature survey record forms including all maps and drawings.

C. Transcripts of all informant interviews.

XI Conclusion

- A. Evaluate the effectiveness of the investigation in terms of the scope of work and local and regional research objectives.
- B. Summarize and interpret the findings.
- C. Evaluate each historic property with reference to eligibility criteria for inclusion on the National Register of Historic Places. (Other evaluation criteria may be employed to assess the significance of each property but not at the exclusion of National Register criteria.)
- D. Make recommendations for any necessary additional investigations or mitigative measures at each property based on National Register eligibility and proposed project effects.

XII References Cited.

XIII Appendices